



**NASSAU HEALTH CARE CORPORATION
NASSAU UNIVERSITY MEDICAL CENTER**

2201 Hempstead Turnpike
East Meadow, New York 11554
(516) 572-0123

Notice to Bidders

NUMC Formal Sealed Bid Proposal # MC98-12151-5060

The Nassau Health Care Corporation (NHCC), shall be accepting Sealed Bid Proposals in the Offices of the Purchasing Department, Room B272, located in the Basement of the Nassau University Medical Center, 2201 Hempstead Turnpike, East Meadow, New York, 11554, at 2:00 P.M. on December 15, 2011, at which time the proposals, where accompanied by the proper Bid Security, will be publicly opened and read aloud in Conference Room 107 by the Carman Avenue entrance of the Dynamic Care Building at Nassau University Medical Center for:

Phase II Parking Remediation

General Instructions to Bidders

1. Contract Documents

Instructions to Bidders, Proposal, Specifications and Plans herein called the "Contract Documents" may be examined, and will be available on Wednesday, November 30, 2011, at the Planning Office on the Ground Floor of the "A" Building at Nassau University Medical Center from 9:00 AM until 4:00 PM, Monday through Friday.

2. Fees

A non-refundable fee for the "Contract Documents" will be required. Any person or corporation desiring a copy of such Contract Documents and making the required payment of twenty-five Dollars (\$25.00) (*certified check made out to Nassau Health Care Corporation*) for each copy, shall be furnished with one copy of the Contract Documents on a CD. Any person or corporation requesting documents to be sent by mail must provide their FEDEX account information and written permission to send Contract Documents by such means.

3. Bidder's Conference and Walkthrough

A compulsory bidder's conference and walk through will be held at 10:00 am in the Amphitheater on Wednesday, December 7, 2011 to acquaint all bidders with the areas to be under construction. All Bidders shall be required to be present in the Amphitheater located on the Lobby Level near the Carman Avenue entrance of the Nassau University Medical Center, 2201 Hempstead Turnpike, East Meadow, New York, 11554 at the prescribed time for the above mentioned conference and walkthrough.

4. General Description

The Project, consists of construction of approx. (95) parking spaces, including lighting, drainage, and paving on the campus of the Nassau University Medical Center located at 2201 Hempstead Turnpike, East Meadow, NY 11554. The Project is expected to have a duration of one (1) month - see item 6 below.



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5. General Requirements

The project shall be a single Prime contract which will require compliance with the New York State Prevailing Wage Law.

6. Project Timeline

As time is of the essence on this project, after the opening of the bids on Dec. 15, 2011, the following schedule must be complied with. **FAILURE TO DO SO WILL RENDER THE BIDDER NON-RESPONSIVE AND THE BIDDER WILL BE DISQUALIFIED:**

- a. Dec. 16, 2011, by 5pm: Three lowest bidders must submit the New York State Vendor Responsibility Questionnaire - Attachment #11 of this bid document - to NHCC's Buyer, Karin Waslo, via email to kwasio@numc.edu. Bidders are not required to submit this document with their formal sealed bid.
- b. Dec. 20, 2011: NHCC to issue "Notice of Intent to Award" to lowest responsible bidder.
- c. Dec. 23, 2011: Lowest responsible bidder must submit Bonds & Insurances to NHCC, updated "Terms & Conditions" document to be signed and notarized by Bidder and NHCC's CEO, NHCC to issue Purchase Order.
- d. Dec. 26, 2011: Project Kick-off meeting at NHCC
- e. Dec. 27, 2011: Mobilization on site
- f. Jan. 23, 2012: Project Completed

7. Security for Bid and List of Subcontractors

Security for Bid and List of Subcontractors as set forth herein must be presented with the Bid. **FAILURE TO PROVIDE THE REQUIRED SECURITY AND LIST OF SUBCONTRACTORS WILL RENDER THE BIDDER NON-RESPONSIVE AND THE BID WILL NOT BE ACCEPTED, OPENED OR READ ALOUD.**

7. MBE/WBE Goals

Contractors shall seek to fully meet the goals of the Minority- and Women-Owned Business Enterprise Rules as set forth by the Nassau County Office of Minority Affairs and the provisions of Local Law 14 of 2002. Refer to Project Specifications for additional instructions.

8. Contact

Any questions regarding this Bid may be directed to either:

Karin Waslo
Buyer II - Purchasing Dept.
Nassau University Medical Center
(516) 572 6035 phone
(516) 572 4784 fax
kwasio@numc.edu

Harry Baker
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